

CHAPTER

10

WAIVER SERVICES

In the following sections, you will find the definition of each waiver service, the types of providers of each service, instructions for arranging for the service along with the forms to be used, instructions for monitoring, and service management. MR/RD Waiver funded services are to be provided in response to the specific needs of the recipient. These needs must be clearly documented in his/her plan along with the type of service to be provided to meet the need, and the frequency with which the service will be provided. Exact Waiver service names must be used in the recipient's plan and in documentation.

It is preferable that the exact waiver service name as found in the waiver document (see Chapter 2) be used. Using the exact name will avoid any questions regarding the service. However, if the waiver service name you are using coincides with an "acceptable waiver service name" listed on the next page, there will be no problem. If any name other than the "Exact Waiver Service Name" or the "Acceptable Waiver Service Name" is used, the plan must be updated immediately to reflect the appropriate terminology.

As the Service Coordinator/Early Interventionist, you are responsible for documenting the information in the recipient's plan. Additionally, you are responsible for budgeting for the services, authorizing the services, monitoring the services and discontinuing the services when the need is met or services are no longer needed.

When authorizing direct billed services, you must use the Prior Authorization Number(s). For the MR/RD Waiver, Prior Authorization Numbers begin with the letters "RW" followed by five numbers. Please see your supervisor for more information.

Monitorship of MR/RD Waiver Services

All services received by Waiver recipients must be monitored. This monitoring will be considered complete when one or more of the following contacts has been made:

- Review of documentation of services provided for the purpose of assessing the effectiveness, frequency, duration, benefits, and usefulness of the service (i.e. review of progress notes submitted by a psychologist providing psychological services)

- Conversation/discussion with the recipient, recipient's family/caregiver, or Residential/Day staff member for the purpose of determining the effectiveness, frequency, duration, benefits, and usefulness of the service.
- Conversations with the service provider about the effectiveness, frequency, duration, benefits, and usefulness of the service
- On-site observation of the service being rendered for the purpose of determining the effectiveness, frequency, duration, benefits, and usefulness of the service.

In all cases you **must** vary your type of Monitorship because perspectives can be different depending on whom you speak to regarding the service. You may want to speak with several individuals to complete a Monitorship.

Each service is monitored according to the guidelines included in the service chapters with the exception of those consumers only receiving two or less MR/RD Waiver services per month. For those consumers, their services **must** be monitored monthly (a recipient must receive a waiver service every 30 days in order to remain enrolled). Otherwise, the monitorship guidelines included are the minimums. **All services should be monitored as needed.** See the individual service chapters for service requirements and suggestions for areas of inquiry when monitoring.

MR/RD WAIVER SERVICE NAMES**7/1/06**

EXACT WAIVER SERVICE NAME	ACCEPTABLE WAIVER SERVICE NAME
Adult Companion Services	Adult Companion Services Adult Companion Companion Services Companion
Adult Day Health Care Nursing Services	Adult Day Health Care Nursing Services ADHC Nursing
Adult Day Health Care Services	Adult Day Health Care Services Adult Day Health ADHC
Adult Dental Services	Adult Dental Services Adult Dental Dental Services Dental
Adult Vision Services	Adult Vision Services Adult Vision Vision Services Vision Care Vision
Audiology Services	Audiology Services Audiology Audiological Services
Behavior Support Services	Behavior Support Services Behavior Support
Day Habilitation	Day Habilitation Day Hab.
Environmental Modifications	Environmental Modifications Environmental Mods. Enviro. Mods.
Nursing Services	Nursing Services Nursing
Occupational Therapy Services	Occupational Therapy Services Occupational Therapy OT
Personal Care Service 1	Personal Care 1 Personal Care Level 1 PC 1 PC I
Personal Care Services 2	Personal Care 2 Personal Care Level 2 PC 2 PC II
Physical Therapy Services	Physical Therapy Services Physical Therapy PT
Prescribed Drugs	Prescribed Drugs Drugs
Prevocational	Prevocational Prevocational Services PreVoc Prevocation
Private Vehicle Modifications	Private Vehicle Modifications Vehicle Modifications Vehicle Mods.
Psychological Services	Psychological Services Psychological Psych. Services
Residential Habilitation	Residential Habilitation Residential Hab. Residential
Respite Care	Respite Care Respite Respite Care Services
Specialized Medical Equipment, Supplies, and Assistive Technology	Specialized Medical Equipment, Supplies and Assistive Technology Specialized Medical Equipment, Supplies & Assistive Technology Assistive Technology
Speech – Language Pathology	Speech – Language Pathology

	Speech Therapy Speech Services Speech Therapy Services
Supported Employment Services	Supported Employment Services Supported Employment